

## Criteria for Use of JAB Accreditation Symbol

### 1. Application

These are criteria for controlling the use of the Accreditation Symbol of the “Japan Accreditation Board of Conformity Assessment” (hereinafter referred to as the “JAB”) for an organization whose management system is registered in the Society in accordance with the “Rules for Certification of Management Systems” and who wish to use the Accreditation Symbol (hereinafter referred to as the “organization”).

### 2. Display

-1. The JAB Accreditation Symbol shall always be used in combination with the Society’s Registration Mark as shown in the example provided by the Society.

-2. The JAB Accreditation Symbol and the Society’s Registration Mark (hereinafter referred to as the “Accreditation Symbol / Registration Mark”) shall be designed as shown in the example provided by the Society, and any other display, shape of letters & layout and color than those of the reproduction proof provided by the Society are not allowed to be used.

Remarks: The reproduction proof referred to means the electronic image data provided by the Society with the storage format and resolution (pixel/inch) specified unless otherwise indicated.

-3. The reproduction proof to be used at reducing or magnifying size shall be in accordance with the remarks given in the example.

-4. When the Accreditation Symbol / Registration Mark are used together with marks of the organization, the Accreditation Symbol / Registration Mark shall clearly be distinguishable from the marks of the organization.

The correlation between the arrangement and the size of the Accreditation Symbol / Registration Mark and the marks of the organization shall be considered.

### 3. Duration for Use

The Accreditation Symbol / Registration Mark may continue to be used as long as the Society is accredited by the JAB and the management system of the organization is registered in the Society.

### 4. Scope and Conditions for Use

-1. The organizations can use the Accreditation Symbol / Registration Mark on their printed matters such as explanatory notes of their management systems, publicity documents, envelopes, letter heads and business cards, etc., and on their website etc.

In case where the Accreditation Symbol / Registration Mark are used on business cards, its use shall be limited to the personnel belonged to sites and/or departments in the scope of the management system registered.

Where the Accreditation Symbol / Registration Mark are used on the printed matters and the website, etc., the organization shall not imply that the certification applies to activities and sites that are outside of the scope of certification.

-2. The organization shall not use the Accreditation Symbol / Registration Mark on a product nor product packaging nor in any other way that may be interpreted as denoting product/process conformity.

- 3 The organization shall not use the Accreditation Symbol / Registration Mark on laboratory test, calibration or inspection reports or certificates.
- 4 The Accreditation Symbol / Registration Mark shall not be used in such a manner that may create the misunderstanding as if the organization is accredited by the JAB. (The Society is accredited by the JAB and it shall avoid giving misunderstanding that the organization is accredited directly by the JAB.)
- 5 In connection with -1 to -4 above, the organization shall control over the unacceptable use of the Accreditation Symbol / Registration Mark by sites other than those registered, and by other organizations/personnel concerned.

## **5. Control of Reproduction Proof**

- 1 The organization shall control over protection of duplication of the reproduction proof provided by the Society and prevention from uncontrolled-release thereof to the outside. Further, the reproduction proof or duplication thereof shall not be released to other parties for other purposes than those stated in the clause 4-1.
- 2 In case where the organization have provided suppliers with the duplications of the production proof for printing or for website, the organization shall request them to control over protection of duplication and prevention from uncontrolled-release to the outside.
- 3 The organization shall prepare a list of suppliers and present it to the Society when so requested.

## **6. Suspension and Withdrawal of Permission to Use**

- 1 Upon receiving notification from the Society not to use the Accreditation Symbol / Registration Mark due to suspension of certification etc., the organization shall stop using them on all the materials immediately.  
Further, when requested by the Society to return and disposal the materials marked with the Accreditation Symbol / Registration Mark, and submit the statement of disposal to the Society when so requested.
- 2 When the scope of certification has been reduced, the organization shall review and amend use of the Accreditation Symbol / Registration Mark on all the materials for advertising as appropriately.
- 3 The organization shall delete the reproduction proof supplied by the Society completely if the certification is terminated. Where the organization has supplied the other parties with the duplication of the reproduction proof, the organization shall make the same request to them.

## **7. Status of Use of Mark**

When any incorrect use of the Accreditation Symbol and Registration Mark is found during periodic audits by the Society, the organization shall take corrections and corrective actions. Where the adequate corrective actions cannot be confirmed, the Society shall take actions. Such actions could include interdiction of use of the mark, withdrawal of certification, publication of the transgression and, if necessary, legal action.

**Example of JAB Symbol and Society's Registration Mark (for QMS & EMS)**



The color of the Logo Mark shall in principle ClassNK Blue (on printing, Munsell 6.3 PB 3.0/15.1, DIC 579, Pantone 2935C or an approx. color, and on website, an approx. color obtained by conversion of Munsell value and other color code into RGB value for printing). If these are unavailable to be used, the Logo Mark shall be in black. In principle, the color of the background shall be in white. The display of the applicable standard shall be in light color and without any graduation of the color.

4.3 For displaying of the Accreditation Symbol on printing or on website, the color shall be in accordance with the following:

- a) The color of the background of the upper figure shall in principle be blue (on printing, DIC-579 (CMYK:C90 M62 Y21 K0、 RGB:R0 G98 B157)). Alternative to the color of blue, the color of black, grey, gold or silver may be acceptable. The inside outline of the figure shall be solid white contrasting to the background figure clear enough, and the characters of Accredited Program and JAB Accreditation Number shall be in black.
- b) In case where the Accreditation Symbol is used on single color printing, the entire Accreditation Symbol may be displayed with the same color as the one used for the printing in question, regardless of the above a). In this case, the entire Accreditation Symbol shall be displayed with the color clearly contrasting to the ground color.

The above is an extraction from the Regulations for Using Accreditation Symbol of JAB (JAB N410).

If the Accreditation Symbol / Registration Mark is displayed at reducing or magnifying size, the proportion among the figure after reduction or magnifying shall be in accordance with the proportion of the reproduction proof provided by the Society, and not be altered. Further, the Accreditation Symbol / Registration Mark shall be clear enough to read the characters, and the characters shall not be indistinguishable at a reduced size. The outline box of the above figure shall not be indispensable.

**Notes:**

1. The display in the above “Applicable Standard(s)” of the Registration Mark is an example of ISO 9001 and ISO 14001 as the applicable standard. When displaying the applicable standard(s), the number(s) of the standard(s) shall correspond to the standard(s) applied to the organization.
2. The electronic image data of the above reproduction proof will be supplied to the organization by the Society (The portion of the Accreditation Symbol is a duplication of the reproduction proof provided by JAB). The organization shall use the reproduction proof provided by the Society without disassembling or recombining. It is not permitted for the organization to make any modifications that deteriorate the image from the condition provided by the Society such as lowering the resolution.
3. In case where the Accreditation Symbol / Registration Mark is marked on printed matters and/or website, the organization shall appropriately use the duplication of the reproduction proof provided by the Society. It is not permitted for the organization to degrade the quality such as resolution and color tone.