



Office of  
Deputy Commissioner  
of Maritime Affairs

## THE REPUBLIC OF LIBERIA

### Bureau Of Maritime Affairs

8619 Westwood Center Dr Suite 300  
Vienna, VA USA 22182  
Telephone: (703) 790-3434  
Fax: (703) 790-5655

**December 4, 2003**

#### MARINE OPERATIONS NOTE 6/2003

**RE: Continuous Synopsis Record.**

The Continuous Synopsis Record is required by the ISPS Code to be on every ship subject to the code by 1 July 2004. This document is intended to provide an on-board record of who is responsible for the management, inspection, survey and audit of the ship at any point in time after 1 July 2004. The Administration will issue a Continuous Synopsis Record for each ship entitled to fly the Liberian flag and it shall contain all of the information provided on the attached form.

We have sent you the attached form to be returned to this office so we can complete and confirm the data in our system and send you an accurate Continuous Synopsis Record for each of your Liberian Flag ships. Please return the completed forms to:

Liberian International Ship & Corporate Registry  
Attn: Safety  
8619 Westwood Center Dr  
Vienna, VA 22182  
Tel: 703-790-3434  
Fax: 703-790-5655

If any ship referenced on an attached form does not have to comply with the ISPS Code, please return with a statement as to why it does not have to comply.

Regards,

Timothy M. Keegan  
Marine Safety  
ON BEHALF OF  
DEPUTY COMMISSIONER OF MARITIME AFFAIRS  
REPUBLIC OF LIBERIA

Attachment: Vessel Forms

---