Self-Checklist of Audit for Issuing Interim ISSC 仮ISSC 発行のための審査用のセルフチェックリスト

	Record No.
Name of Ship	
船名	
Flag	
国籍	
Name of Company	
会社名	
Date of Checking	
点検日	
Initiation Date of SSP implementation onboard the ship	
本船における SSP 運用開始日	
Place	
場所	
Checked by	
担当者名	
Is a copy of valid DOC placed onboard the ship?	
有効な DOC の写しは備え置かれているか	

	Questionnaire		ISPS Code	YES	NO	N/A	Remark
1.	SHIP SECURITY PLAN 船舶保安計画(SSP)						
1.1	SSPは承認のためにRSOまたは政府に提出されているか?またはすでに承認されているか? Has SSP been submitted to an RSO or Administration for approval, or already approved?						
1.2	Does the SSP address the following items? SSPには下記が規定されているか?		A/9.4				
	1.1 measures designed to prevent weapons, dangerous substances and devices intended for use against persons, ships or ports and the carriage of which is not authorized from being taken on board the ship 所持が承認されていない人間、船舶もしくは港湾に対して使用を意図する武器、危険物及び装置を、船舶に持ち込むことを、防止するために計画した措置						
	.2 identification of the restricted areas and measures for the preventi制限区域の識別およびそれらへの不当なアクセスの防止する措置	cation of the restricted areas and measures for the prevention of unauthorized access to them					
	.3 measures for the prevention of unauthorized access to the ship 船舶への不当なアクセスの防止措置		A/9.4.3				
	List of areas designated as restricted area in the SSP and protective measures SSP に記述されている制限区域及び防護措置						
	Area	Protective measures					
	1. navigation bridge	post guard, patrol, lock, seal, CCTV, Alarm, Others **	()	, N.A.	
	2. machinery spaces	post guard, patrol, lock, seal, CCTV, Alarm, Others (), N	V.A.*	
	3. spaces with security and surveillance equipment & systems	post guard, patrol, lock, seal, CCTV, Alarm, Others (), N	V.A.*	
	4. above control and lighting system control	post guard, patrol, lock, seal, CCTV, Alarm, Others (), N	V.A.*	
	5. ventilation and air conditional spaces	post guard, patrol, lock, seal, CCTV, Alarm, Others (V.A.*		
	spaces with access to potable water tanks, pumps and manifolds	post guard, patrol, lock, seal, CCTV, Alarm, Others (
	7. spaces containing cargo pumps and their control post guard, patrol, lock, seal, CCTV, Alarm, Others (), N.A.*						
	Area	Protective measures					

^{**}delete/mark as appropriate

Question	naire	ISPS Code	YES	NO	N/A	Remark
8. cargo spaces	post guard, patrol, lock, seal, CCTV, Alarm, Oth	rs (), N	N.A.*	
9. spaces containing ship's stores	post guard, patrol, lock, seal, CCTV, Alarm, Oth	rs (), N	N.A.*	
10. crew accommodation	post guard, patrol, lock, CCTV, Alarm, Single po	nt access, Others	(), N	.A.*	
11. Other space ()	post guard, patrol, lock, CCTV, Alarm, Single po	nt access, Others	(.A.*		
List of access points given in the SSP and protective measure SSP に記述されているアクセスポイント及び防護措置						
Access point	Protective measures					
.1 access ladder	Guard, Watch, Patrol, CCTV, Alarm, Others	(), l	N.A.*	
.2 access gangways	Guard, Watch, Patrol, CCTV, Alarm, Others	(), N	J.A. *	
.3 access ramps	Guard, Watch, Patrol, CCTV, Alarm, Others	(), I	N.A.*	
.4 access doors, side scuttles, windows and ports	Guard, Watch, Patrol, CCTV, Alarm, Others	(), I	N.A.*	
.5 mooring lines and anchor chains	Guard, Watch, Patrol, CCTV, Alarm, Others	(), I	N.A.*	
.6 cranes and hoisting gear	Guard, Watch/manned, Patrol, CCTV, shut	ff, Others (), 1	N.A.*	
.7 Others	Guard, Watch, Patrol, CCTV, Alarm, Others	(), 1	N.A.*	
.4 procedures for responding to security threats or breaches operations of the ship or ship/port interface 船舶もしくは船舶と港のインターフェースの重要な運用を維違反に対応する手順		1/0 1 1				
.5 procedures for responding to any security instructions Co. 保安レベル3において締約政府が与えるかも知れないあら		A/9.4.5				

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
	.6 procedures for evacuation in case of security threats or breaches of security 保安への脅威、もしくは保安違反の場合の避難手順	A/9.4.6				
	.7 duties of shipboard personnel assigned security responsibilities and of other shipboard personnel on security aspects 保安に関連する責任を負った乗組員の職務及び保安面における他の乗組員の職務	A/9.4.7				
	.8 procedures for auditing the security activities 保安活動を監査する手順	A/9.4.8				
	.9 procedures for training, drills and exercises associated with the plan 計画に関連する訓練、操練及び演習の手順	A/9.4.9				
	.10 procedures for interfacing with port facility security activities 港湾施設の保安計画に連携する手順	A/9.4.10				
	.11 procedures for the periodic review of the plan and for updating 計画の定期的見直し手順及び最新化の手順	A/9.4.11				
	.12 procedures for reporting security incidents 保安事件を報告する手順	A/9.4.12				
	.13 identification of the ship security officer 船舶保安職員の識別	A/9.4.13				
	.14 identification of the company security officer including 24-hour contact details 24時間可能な連絡先の詳細を含め会社保安職員の識別	A/9.4.14				
	.15 procedures to ensure the inspection, testing, calibration, and maintenance of any security equipment provided on board 船舶に備えられているいかなる保安装置の点検、試験、校正及び保守を確実にする手順	A/9.4.15				
	.16 frequency for testing or calibration of any security equipment provided on board 船舶に備えられているいかなる保安装置の試験もしくは校正の頻度	A/9.4.16				
	.17 identification of the locations where the ship security alert system activation points are provided 船舶保安警報装置を発動するポイントが設置されている場所の識別	A/9.4.17				
	.18 procedures, instructions and guidance on the use of the ship security alert system, including the testing, activation, deactivation and resetting and to limit false alerts その試験、作動開始、作動停止並びにリセットそして誤作動の制限を含め、船舶保安警報装置の使用に関する手順、指示並びに指針	A/9.4.18				
1.3	In the case that the Plan is to be kept in an electronic format, is it to be protected by procedures aimed at preventing its unauthorized deletion, destruction or amendment? 船舶保安計画が電子ファイルで備えおかれている場合、不正な削除、廃棄あるいは改訂されることを防止する目的を持った手順により保護されているか?	A/9.6				
1.4	Is the security plan property protected from unauthorized access or disclosure? 保安計画は不正アクセスや開示に対し、適切に保護されているか?	A/9.7				

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
1.5	Does the SSP include the following items? SSPは下記事項を含んでいるか?	B/9.2				
	.1 Organizational structure of security for the ship 本船保安の組織構造	B/9.2.1				
	.2 Details on the ship's relationships with the Company, port facilities, other ships and relevant authorities with security responsibility 本船と会社、港湾施設、他船及び当該保安責務機関との関連についての詳細	B/9.2.2				
	.3 Details on the communication systems to other ships and to port facilities 他船及び港湾施設との通信システムについての詳細	B/9.2.3				
	.4 Details on basic security measures for Security Level 1 保安レベル1における基本保安措置についての詳細	B/9.2.4				
	.5 Details on how to upgrade the ship to Security Level 2 without delay 保安レベル2もしくは3への遅延なき移行についての詳細	B/9.2.5				
	.6 Regular review and audit 定期的見直しと内部監査	B/9.2.6				
	.7 Reporting procedures to appropriate Contracting Governments contact points 締約国政府の連絡先への通報手順	B/9.2.7				
2.	COMPANY RESPONSIBILITIES 会社の責任					
2.1	Has the company appointed a CSO(s)? 会社はCSOを指名しているか?	A/11.1				
2.2	Is the CSO's duties and responsibilities clearly described in the ship security plan or another procedures? CSOの職務と責任は船舶保安計画等に明記されているか?(SSPでなく他の手順書に明記されていても可)	A/11.2				
2.3	Is port specific security information (e.g. threats and their protective measures) readily available? 港湾の特殊な保安情報がいつでも入手可能か?(例:脅威及び港湾の防護措置)	A/11.2.1				
2.4	Do the personnel responsible for the security of the ship receive adequate training? 本船で保安に責任を有する者が適切な訓練を受けているか?	A/11.2.9 A/12.2.7				
2.5	Do the ship's security requirements impede the safety requirements? 本船の保安要件は、安全要件を阻害していないか?	A/11.2.11				
2.6	The Master has available onboard updated documented information on who appoints the crew, who decided and decides the employment of the crew, and who signed and sings the charter party. 船長は誰が乗組員を任命したか、だれが乗組員の雇用を決定したか、だれが用船契約にサインをしたかという明文化された最新の情報を持っているか?	XI-2/5 B/6.1				
2.7	Is the above information written in English? (or French or Spanish) 上記の情報は、英語、フランス語もしくはスペイン語か?	B/6.3				
3.	Declaration of Security 保安宣言					

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
3.1	Is there a procedure available for the SSO to prepare a Declaration of Security for the purpose of co-ordination of SSO and PFSO responsibilities? SSOとPFSOの職責を協調させることを目的とした保安宣言を準備する手順があるか?	A & B/5				
4.	Ship Security 船舶の保安					
4.1	Are the following measures taken in accordance with the approved SSP? 下記につき、SSPに規定された通り実施されているか?					
	.1 the performance of all ship security duties 船舶の保安義務の実施	A/7.2.1				
	.2 controlling access to the ship? 船舶への出入り管理	A/7.2.2				
	.3 controlling the embarkation of persons and their effects 乗船者とその所有物の管理	A/7.2.3				
	.4 monitoring restricted areas to ensure that only authorized persons have access 正当に権限を与えられた者のみがアクセスできるよう、制限区域を監視すること	A/7.2.4				
	.5 monitoring of deck areas and areas surrounding the ship 上甲板及び船舶の周囲を監視すること	A/7.2.5				
	.6 supervising the handling of cargo and ship's store 貨物と船用品の取り扱いを監督すること	A/7.2.6				
	.7 ensuring that security communication is readily available 保安通信が迅速に使用できること	A/7.2.7				
	.8 Ship Security Alert System (SSAS) Manufacturer Type Result of operation test	SOLAS Reg. 6				Result of operation test
5.	SHIP SECURITY OFFICER (SSO) 船舶保安職員(SSO)					
5.1	Who has been appointed as the SSO? 誰がSSOとして指名されているか?	A/12.1				
5.2	Is there any evidence that shows security awareness and vigilance onboard is enhancing by the SSO? SSOは船内で保安に関する自覚と警戒を啓蒙しているか?	A/12.2.6				
5.3	Is the Ship Security Officer knowledgeable about how to contact the CSO? SSOはどのようにCSOにコンタクトをとるのか良く理解しているか?	A/12.2.9				
5.4	Does the SSO have knowledge on security administration? SSOは保安管理に精通しているか?	A/13.2 B/13.1.1				
5.5	Does the SSO have knowledge on relevant international conventions, codes and recommendations? SSOは関連する国際条約、コード及び勧告に精通しているか?	A/13.2 B/13.1.2				
5.6	Does the SSO have the knowledge on relevant Government legislation and regulations? SSOは関連する政府の法規と規則に精通しているか?	A/13.2 B/13.1.3				

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
5.7	Does the SSO have the knowledge on responsibilities and functions of other security organizations? SSOは他の保安組織の責任と機能に精通しているか?	A/13.2 B/13.1.4				
5.8	Does the SSO have the knowledge on methodology of ship security assessment? SSOは船舶保安評価の手法に精通しているか?	A/13.2 B/13.1.5				
5.9	Does the SSO have the knowledge on methods of ship security surveys and inspections? SSOは船舶保安検査と点検の方法に精通しているか?	A/13.2 B/13.1.6				
5.10	Does the SSO have the knowledge on ship and port operations and conditions? SSOは船舶と港の運用と事情に精通しているか?	A/13.2 B/13.1.7				
5.11	Does the SSO have the knowledge on ship and port facility security measures? SSOは船舶と港湾施設の保安措置に精通しているか?	A/13.2 B/13.1.8				
5.12	Does the SSO have the knowledge on emergency preparedness and response and contingency planning? SSOは緊急時の準備と対応及び対応計画書に精通しているか?	A/13.2 B/13.1.9				
5.13	Does the SSO have the knowledge on instruction techniques for security training and education, including security measures and procedures? SSOは保安措置と手順を含め、保安訓練と教育の指導技法に精通しているか?	A/13.2 B/13.1.10				
5.14	Does the SSO have the knowledge on handling sensitive security related information and security related communications? SSOは保安に関する機密情報と保安に関する通信の取り扱いに精通しているか?	A/13.2 B/13.1.11				
5.15	Does the SSO have knowledge of current security threats and patterns? SSOは最近の保安上の脅威やパターンに精通しているか?	A/13.2 B/13.1.12				
5.16	Does the SSO have knowledge on how to recognize and detect weapons, dangerous substances and devices? SSOは武器、危険物及び危険な機器の見分け方と発見法に精通しているか?	A/13.2 B/13.1.13				
5.17	Does the SSO have knowledge on how to recognize characteristics and behavioral patterns of persons who are likely to threaten security? SSOは保安上の脅威になり得る人物の性格や行動パターンの見分け方に精通しているか?	A/13.2 B/13.1.14				
5.18	Does the SSO know techniques used to circumvent security measures? SSOは保安措置を回避するためのテクニックに精通しているか?	A/13.2 B/13.1.15				
5.19	Does the SSO know security equipment and systems and their operational limitations? SSOは保安装置とシステム、そしてそれらの操作上の制限に精通しているか?	A/13.2 B/13.1.16				
5.20	Does the SSO know methods of conducting audits, inspection, control and monitoring? SSOは監査、点検、管理及び監視の実施方法に精通しているか?	A/13.2 B/13.1.17				
5.21	Does the SSO know methods of physical searches and non-intrusive inspection? SSOは身体検査と押し付けがましくない検査方法に精通しているか?	A/13.2 B/13.1.18				

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
5.22	Does the SSO know security drills and exercises? SSOは保安操練と演習に精通しているか?	A/13.2 B/13.1.19				
5.23	Does the SSO know assessment of security drills and exercises? SSOは保安操練と演習の評価に精通しているか?	A/13.2 B/13.1.20				
5.24	Does the SSO have knowledge on the layout of the ship? SSOは当該船舶に精通しているか?	A/13.2 B/13.2.1				
5.25	Does the SSO have knowledge on the ship security plan and related procedures (including scenario-based training on how to respond)? SSOはSSPと関連手順(如何に対応するかについてのシナリオベースの訓練を含め)に精通しているか?	A/13.2 B/13.2.2				
5.26	Does the SSO have knowledge on crowd management and control techniques? SSOは群衆の管理と整理技法について精通しているか?	A/13.2 B/13.2.3				
5.27	Does the SSO have knowledge on operations of security equipment and systems? SSOは保安装置とシステムの操作に精通しているか?	A/13.2 B/13.2.4				
5.28	Does the SSO have knowledge on testing, calibration and whilst at sea maintenance of security equipment and systems? SSOは保安装置とシステムの試験、校正および航海中の保守に精通しているか?	A/13.2 B/13.2.5				
6.	MASTER 船長					
6.1	Is the Master knowledgeable about how to contact the CSO? 船長はどのようにCSOにコンタクトをとるのか良く理解しているか?	A/6.1				
6.2	Is it established in the SSP that the Master has the overall responsibility for the ship's safety and security? 船長は本船の安全と保安に関する総括責任者であることがSSPの中で規定されているか?	A/6.1				
6.3	Is it established in the SSP that the Master has the overriding authority and responsibility to make decisions with respect to the safety and security of the ship and to request the assistance of the Company or of any Contracting Government as may be necessary? And does the Master understand it? 船長は自分が本船の安全と保安に関する超越権限及び最終決定を下す責任を有していること、必要に応じて会社もしくは締約国政府に支援を要請できることがSSPに規定されているか?そして船長がそれらを理解しているか?	A/6.1				
6.4	Does the Master have full understanding of the SSO's duties versus his/her own duties? 船長はSSOの職務および自身の職務との関係を充分に理解しているか?	A/6.1				
7	SHIP'S PERSONNEL 乗船員					
7.1	Is the crew familiar with the content of the company security policy and the related procedures, as described in the SSP? 乗組員はSSPに記述されているとおりに、会社の保安方針及びそれに関連する手順に精通しているか?	A/13.3				

	Questionnaire	ISPS Code	YES	NO	N/A	Remark
7.2	Is there evidence about the crew's awareness in security related issues (e.g., access control of people, cargo control, restricted areas onboard, responsibilities in case of security threats, etc)? 乗組員が保安関連事項を知っているとの証拠があるか?(例:人員のアクセス制限、貨物制限、船上の制限区域、脅威に際した職責など	A/13.3				
7.3	Does the crew know how to respond to an attack or threat situation? 乗組員は攻撃や脅威に際しての対処法を知っているか?	A/13.3				
8.	SECURITY RECORDS (minimum period for record keeping is to be specified by the Administration) 保	安記録(保	管期	限は主	管庁和	が定めたところによる)
8.1	Are records of training, drills and exercises kept onboard? 訓練、操練、演習の記録は船上に保管されているか?	A/10.1.1				
8.2	Are the records being kept in the working languages of the ship? If the language or languages used are not English, French or Spanish, does a translation into one of these languages being included? 記録は業務言語もしくは船上で使用される言語で保管されているか?もしもそれらが英語、フランス語もしくはスペイン語でなければ、これらのいずれかの言語への翻訳を含んでいるか?	A/10.2				
8.3	In the case that the records are to be kept in an electronic format, are they protected by procedures aimed at preventing unauthorized deletion, destruction or amendment? 記録が電子媒体で保管されている場合、不正な削除、廃棄或いは改訂されることを防止する目的を持った手順により保護されているか?	A/10.3				
8.4	Are the records being protected from unauthorized access or disclosure? 記録は不当なアクセスもしくは開示から保護されているか?	A/10.4				
9.	Arrangements for drills, exercises and internal audits 操練、演習および内部監査のための手配					
9.1	The Company Security Officer has established the necessary arrangements, including arrangements for drills, exercises and internal audits. 会社保安職員は操練、演習および内部監査のための手配を含め、必要な手配を確立しているか?	A19.4.2.4				
<i>10</i> .	"Certificate of Proficiency"(CoP) required by STCW VI/5 & 6 STCW VI/5 & 6 の要求の "Certificate	e of Profici	ency"	の所持	ŧ	
10.1	For SSO; CoP issued by the (Flag) Administration (According to the Flag requirement) SSOは帰国または旗国が認めた政府が発行したCoPを所持しているか?(旗国要件に従う)	STCW VI/5				
10.2	For all seafarers; CoP issued by CSO or SSO (According to the Flag requirement and transitional provisions) すべての乗組員はCSOまたはSSOが発行したCoPを所持しているか?(旗国要件、旗国の経過措置に従う)	STCW VI/6				