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Subject: Decisions on ISM Section

Dear All,

Please note that the following 5 decisions on ISM Section have become effective on 21 June 2016 as announced in the annual RO meeting.

1. Extension for interim SMC (ISM clause 14.3)

Authorization from HKMD is not required. RO can directly extend and endorse on the existing interim SMC for further 6 months.

2. Internal audit (12 months interval + 3 months extension) (ISM clause 12.1)

Authorization from HKMD is not required but RO's auditor should check the reasons and its documentary evidences for the 3 months extension during the concerned SMC audit.

3. Overdue intermediate audit or overdue renew audit (ISM clause 15.1)

The RO's auditor should issue a major NCN, and downgrade the same to a NCN on completion of the concerned SMC audit. Furthermore, an additional SMC audit should be arranged within 3 months in accordance with the requirement from IMO MSC.Circ.1059.

4. Ship changes to Hong Kong flag(ISM clause 14.2)

(a) When there is no change to the safety management system (SMS), surveyor/auditor should verify onboard and issue a new HK-SMC with same expiry date of the SMC issued from previous flag State.

(b) Where there is a change of SMS to other ship management company, an interim SMC certification should be carried out.

5. A MD's circular has been issued on 4 August 2014 with the following requirement relating to ship type on HK-DOC: "Recognized Organizations should delete the irrelevant types of ships from the Hong Kong DOC if it is found during the periodical audits that the company has not actually operated those types of ships under Hong Kong flag for more than one year. This will apply to all management companies irrespective of the types of ships listed on the DOC of other Administrations held by the management companies." MD will follow this same policy as above, but MD will consider exceptional case with full justifications on a case by case basis.

Thanks you for your attention, if you have any query, please do not hesitate to contact us.

With best regards,

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for Director of Marine

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