

Circular 77 / 2013

To: Seafarers, Ship Security Officers and Company Security Offices, Deputy Registrars and Other Interested Parties

Subject: STCW Security Training Requirements

Date: 03 December 2013

Summary

This circular is intended to provide seafarers, owner and manager's guidance on the STCW Regulation VI/6 requirements and how they may meet those requirements. STCW Convention regulation VI/6 takes effect from 01 January 2014 and applies to all seafarers on Cook Islands registered vessels to which the ISPS Code applies.

Section A VI/6 sets out new mandatory requirements for -

- 1. Security-Related Familiarization Training**
- 2. Security Awareness Training (seafarers without designated security duties)**
- 3. Seafarers With Designated Security Duties**

Transitional periods for (2) and (3) above are provided by STCW A-VI/6 paragraph 5 and 9 respectively.

Transitional periods apply only to those seafarers who began their sea service before 01 January 2012.

Both transitional periods end on 1 January 2014 - Seafarers are required to be certified before 1 January 2014.

1. Security-Related Familiarization Training

- 1.1 Before being assigned to shipboard duties, all persons employed or engaged on a seagoing ship which is required to comply with the provisions of the ISPS Code, other than passengers, shall receive approved security-related familiarization training, to be able to:
 - (i) report a security incident, including a piracy or armed robbery threat or attack;
 - (ii) know the procedures to follow when they recognize a security threat; and
 - (iii) take part in security-related emergency and contingency procedures
- 1.2 Seafarers with designated security duties engaged or employed on a seagoing ship shall, before being assigned such duties, receive security-related familiarization training in their assigned duties and responsibilities.

- 1.3 The security-related familiarization training shall be conducted by the ship security officer or an equally qualified person.
- 1.4 Training requirements of VI/5 STCW for ship Security Officers remains unchanged.
- 1.5 **The word “approved” shall mean**, that Cook Islands flagged Ships’ Ship Security Plan (SSP) shall include in its section that relates to 9.4.9 of the ISPS Code *“procedures for training, drills and exercises with the plan”* the following, or similar:
- “All persons employed or engaged on the ship shall receive training enabling them to:*
- (i) report a security incident, including a piracy or armed robbery threat or attack;*
 - (ii) know the procedures to follow when they recognize a security threat; and*
 - (iii) take part in security-related emergency and contingency procedures.”*
- 1.6 Documentary evidence must be kept by the ship in order to establish that training has been completed; it is recommended that the same method of recording safety familiarization training is used to record security-related familiarization training.
- 1.7 If the SSP has not yet been amended to incorporate security familiarization, as an interim provision Maritime Cook Islands requires that a circular is issued by the CSO to CI flagged vessels immediately notifying them of the requirements of this circular.
- 1.8 At the soonest available opportunity the amended SSP must be submitted to the vessels Deputy Registrar for approval. The front cover of the plan is to be signed and stamped by the Deputy Registrar and a copy of that signed and dated cover to be forwarded to Head Office.

2. Security Awareness Training (seafarers without designated security duties)

- 2.1 Seafarers employed or engaged in any capacity on board a ship which is required to comply with the provisions of the ISPS Code, as part of the ship’s complement without designated security duties shall (Section A-VI/6 paragraph 4), before being assigned to any shipboard duties shall –
- (i) receive appropriate approved training or instruction in security awareness as set out in table A-VI/6-1 ;
 - (ii) be required to provide evidence of having achieved the required standard of competence to understand the tasks, duties and responsibilities listed in column 1 of table A-VI/6-1; namely -
 - (a) by demonstration of Competence in accordance with the methods and the criteria for evaluation as per column 2 & 3 of table A-VI/6-1 **and**
 - (b) by examination or continuous assessment as part of an approved training programme in the subjects listed in column 2 of table A-VI/6-1
- 2.2 On completion of this training a seafarer must be able to:
- (i) Contribute to the enhancement of maritime security through heightened awareness;
 - (ii) Recognise security threats; and
 - (iii) Understand the need for, and methods of, maintaining security awareness and vigilance.

2.3 Transitional Period: Seafarers who commenced sea going service before 1 January 2012

The transitional period expires on **01 January 2014** to seafarers who meet one of the following requirements:

- (i) having approved seagoing service as shipboard personnel for a period of at least 6 months in total during the preceding 3 years; or
- (ii) having performed security functions considered to be equivalent to the seagoing service required by (i) ; or
- (iii) passing an approved test; or
- (iv) successfully completing approved training

2.4 Application for Maritime Cook Islands Certificate of Proficiency in Security Awareness training – Coming into force on 1 January 2014

2.4.1 Seafarers working on board Cook Island flagged ships may make an application to Maritime Cook Islands STCW Officer or a Maritime Cook Island appointed Deputy Register for the issuance of Certificate of Security Awareness Training.

2.4.2 The seafarer must complete the application form (attached below) and submit with the following supporting documents -

2.4.2.1 A declaration issued by the Ship Security Officer / Company Security officer of a Cook Islands Registered vessel, stating the Seafarer has received appropriate approved training or instruction in security awareness as set out in table A-VI/6-1; In particular that the seafarer has -

- .1 achieved the required standard of competence to undertake the tasks, duties and responsibilities listed in column 1 of table A-VI/6-1:
- .2 demonstrated competence, in accordance with the methods and the criteria for evaluating competence tabulated in columns 3 and 4 of table A-VI/6-1; and
- .3 examination or ongoing continuous assessment of the, training programme which specifies the subjects listed in column 2 of table A-VI/6-1.

Documentary evidence of the above items (.1 - .3) should be attached to the declaration; i.e. Copy of procedure from the Ship Security Plan or other documented evidence that training and assessment have been satisfactorily carried out and achieved by the applicant.

2.4.2.2 Copy of the seafarers passport

2.4.2.3 Copy of a current passport photo

For further information refer to the application form attached.

2.6 Security Awareness Training Certificate of Proficiency from an Approved Training Centre

- 2.6.1 Cook Islands will also accept documentary evidence that the seafarer has completed a training course at a Training Centre which has been approved by Cook Islands or a Party to STCW that appears on the STCW white list.
- 2.6.2 A list of STCW State Parties that appear on the STCW white list, is available from the International Maritime Organisation website.

3. Seafarers with Designated Security Duties

3.1 In accordance with A VI/6 paragraphs 6-8 every seafarer who is designated to perform security duties including anti-piracy, anti-armed-robbery related activities shall be required:

- (i) to demonstrate competence to undertake tasks, duties and responsibilities listed in column 1 of table A-VI/6-2
- (ii) the level of knowledge of the subjects in column 2 table A-VI/6-2 shall be sufficient to enable every candidate to perform on board security duties, including anti-piracy, anti-armed-robbery related activities
- (iii) Every candidate shall provide evidence of having achieved the required standard of competence through :
 - (a) by demonstration of Competence in accordance with the methods and the criteria for evaluation as per column 3 & 4 of table A-VI/6-2 **and**
 - (b) by examination or continuous assessment as part of an approved training programme in the subjects listed in column 2 of table A-VI/6-2

3.1 On completion of this training a seafarer will at least be able to:

- (i) Maintain the conditions set out in a ship security plan
- (ii) Recognition of security risks and threats
- (iii) Undertake regular security inspections of the ship
- (iv) Proper usage of security equipment and systems, if any

3.3 Transitional Period For seafarers who commenced sea going service before 1 January 2012 and until 1-1-2014

3.3.1 This period will expire 01 January 2014 to seafarers who meet one of the following requirements:

- (i) having approved seagoing service as shipboard personnel with designated security duties for a period of at least six months in total during the preceding three years; or
- (ii) having performed security functions considered to be equivalent to the seagoing service required by (i) ; or
- (iii) passing an approved test; or
- (iv) successfully completing approved training

3.4 Application for a Cook Island Certificate of Proficiency for Seafarers with Designated Security Duties.

3.4.1 Seafarers working on board Cook Island flagged ships designated to perform security duties including, anti-piracy and anti-armed-robbery-related activities, may make an application to Maritime Cook Islands STCW Officer or a Maritime Cook Island appointed Deputy Register for the issuance of a Certificate of Proficiency in Security Duties Training.

3.4.2 The seafarer must complete the application form (attached) and submit with the following supporting documents:

3.4.2.1 A declaration issued by the Ship Security Officer / Company Security Officer of a Cook Islands Registered vessel, stating that the Seafarer has satisfied the requirements of STCW A-VI/6 paragraphs 6-8; In particular that s/he has competence through -

- .1 demonstration of competence to undertake the tasks, duties and responsibilities listed in column 1 of table A-VI/6-2, in accordance with the methods for demonstrating competence and the criteria for evaluating competence tabulated in columns 3 and 4 of that table; and
- .2 Examination or continuous assessment as part of an approved training programme covering the material set out in column 2 of table A-VI/6-2

Documentary evidence of the above items (3.4.1 (i) and (ii)) should be attached to the declaration; i.e. Copy of procedure from the Ship Security Plan or other documented evidence that training and assessment have been satisfactorily carried out and achieved by the applicant

3.4.2.2 Copy of the seafarers passport

3.4.2.3 Copy of a current passport photo

3.5 Certificate of Proficiency for Seafarers with Designated Security Duties from Approved Training Centre

3.5.1 Cook Islands will also accept documentary evidence that the seafarer has completed a training course at a Training Centre which has been approved by Cook Islands or a Party to STCW that appears on the STCW white list.

3.5.2 A list of STCW Party States that appear on the STCW white list is available from the International Maritime Organisation website.

For further information or clarification please contact the Registrar of Ships, a Deputy Registrar or Fleet Manager at Maritime Cook Islands; alternatively you may contact Maritime Cook Islands Head Office at +682 23848 Phone, +682 23846 Fax, fleet@maritimecookislands.com

Please ensure this has been forwarded to interested parties.



COOK ISLANDS

APPLICATION FOR CERTIFICATE OF PROFICIENCY TRAINING STCW A-VI/6

Ship
Registration
FORM 86B
v.1

**All existing Seafarers must be in compliance with the new requirements of STCW A-VI/6
Before 1 January 2014**

Vessel Particulars

Name of Vessel	IMO number	Official Number

Applicant Particulars

Surname			
First Names			
Passport Number		Date of Birth (dd/mm/yy)	
Capacity on board		Date of joining vessel	

Ship Security Officer / Company Security Officer Particulars (details of the person providing the declaration)

Company Name			
Company IMO			
Company Address			
Surname			
First Names			
Contact number			

This is an application for

A:	Certificate of Proficiency of Security Awareness Training : <i>(complete SECTION A)</i>	<input type="checkbox"/>
B:	Certificate of Proficiency of Security Designated Duties Training: <i>(complete SECTION B)</i>	<input type="checkbox"/>

SECTION A

CERTIFICATE OF PROFICIENCY IN SECURITY AWARENESS TRAINING In accordance with STCW Table A-VI/6-1 (below)

	Attach to this application form the following	Attached
1	A declaration issued by the Ship Security Officer / Company Security officer of a Cook Islands Registered vessel, stating the Seafarer has received appropriate approved training or instruction in security awareness as set out in table A-VI/6-1; In particular that the seafarer has -	<input type="checkbox"/>
1.1	achieved the required standard of competence to undertake the tasks, duties and responsibilities listed in column 1 of table A-VI/6-1:	<input type="checkbox"/>
1.2	demonstrated competence, in accordance with the methods and the criteria for evaluating competence tabulated in columns 3 and 4 of table A-VI/6-1; and	<input type="checkbox"/>
1.3	completed training, and proved competent in the requirements in accordance with table A-VI/6-1 (see below);	<input type="checkbox"/>
2	Documentary evidence of the above items (1.1 - 1.3) should be attached to the declaration; i.e. Copy of procedure/s from the Ship Security Plan or other documented evidence that training and assessment have been satisfactorily carried out and achieved by the applicant	<input type="checkbox"/>
3	Copy of the seafarers passport	<input type="checkbox"/>
4	Copy of a current passport photo	<input type="checkbox"/>

SECTION B

**CERTIFICATE OF PROFICIENCY IN DESIGNATED SECURITY DUTIES TRAINING
In accordance with STCW Table A-VI/6-2(below)**

Attach to this application form the following		Attached
1	A declaration issued by the Ship Security Officer / Company Security Officer of a Cook Islands Registered vessel, stating that the Seafarer has satisfied the requirements of STCW A-VI/6 paragraphs 6-8; In particular competence through -	<input type="checkbox"/>
1.1	demonstration of competence to undertake the tasks, duties and responsibilities listed in column 1 of table A-VI/6-2, in accordance with the methods for demonstrating competence and the criteria for evaluating competence tabulated in columns 3 and 4 of that table; and	<input type="checkbox"/>
1.2	Examination or continuous assessment as part of an approved training programme covering the material set out in column 2 of table A-VI/6-2.	<input type="checkbox"/>
2.	Documentary evidence of the above items (1.1 and 1.2) must be attached to the declaration; i.e. Copy of procedure/s from the Ship Security Plan or other documented evidence that training and assessment have been satisfactorily carried out and achieved by the applicant	<input type="checkbox"/>
3.	Copy of the seafarers passport	<input type="checkbox"/>
4.	Copy of a current passport photo	<input type="checkbox"/>

Completed application with supporting documents may be submitted to the STCW Officer at stcw@maritimecookislands.com; alternatively an application may be submitted to the Deputy Registrar of the vessel; a list of deputy registrars and their contacts can be found on the Maritime Cook Islands website.

A fee of \$150USD (excluding postage / printing) shall be paid to Maritime Cook Islands either through the Maritime Cook Islands online payment link or by arrangement with the STCW Officer or the Deputy Registrar.

For further information or clarification please contact the STCW Officer at stcw@maritimecookislands.com, or a Deputy Registrar – contact information available from the MCI website; alternatively you may contact Maritime Cook Islands Head Office at +682 23848 Phone, +682 23846 Fax, fleet@maritimecookislands.com

Table A-VI/6-1
Specification of minimum standard of competence in security awareness

Column 1	Column 2	Column 3	Column 4
Competence	Knowledge, understanding and proficiency	Methods for demonstrating competence	Criteria for evaluating competence
Contribute to the enhancement of maritime security through heightened awareness	<p>Basic working knowledge of maritime security terms and definitions, including elements that may relate to piracy and armed robbery</p> <p>Basic knowledge of international maritime security policy and responsibilities of Governments, companies and persons</p> <p>Basic knowledge of maritime security levels and their impact on security measures and procedures aboard ship and in port facilities</p> <p>Basic knowledge of security reporting procedures</p> <p>Basic knowledge of security-related contingency plans</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	Requirements relating to enhanced maritime security are correctly identified
Recognition of security threats	<p>Basic knowledge of techniques used to circumvent security measures</p> <p>Basic knowledge enabling recognition of potential security threats, including elements that may relate to piracy and armed robbery</p> <p>Basic knowledge enabling recognition of weapons, dangerous substances and devices and awareness of the damage they can cause</p> <p>Basic knowledge in handling security-related information and security-related communications</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	Maritime security threats are correctly identified
Understanding of the need for and methods of maintaining security awareness and vigilance	Basic knowledge of training, drill and exercise requirements under relevant conventions, codes and IMO circulars, including those relevant for anti-piracy and anti-armed robbery	Assessment of evidence obtained from approved instruction or during attendance at an approved course	Requirements relating to enhanced maritime security are correctly identified

Table A-VI/6-2

Specifications of minimum standard of competence for seafarers with designated security duties

Column 1	Column 2	Column 3	Column 4
Competence	Knowledge, understanding and proficiency	Methods for demonstrating competence	Criteria for evaluating competence
Maintain the conditions set out in a ship security plan	<p>Working knowledge of maritime security terms and definitions, including elements that may relate to piracy and armed robbery</p> <p>Knowledge of international maritime security policy and responsibilities of Governments, companies and persons, including working knowledge of elements that may relate to piracy and armed robbery</p> <p>Knowledge of maritime security levels and their impact on security measures and procedures aboard ship and in the port facilities</p> <p>Knowledge of security reporting procedures</p> <p>Knowledge of procedures and requirements for drills and exercises under relevant conventions, codes and IMO circulars, including working knowledge of those that may relate to piracy and armed robbery</p> <p>Knowledge of the procedures for conducting inspections and surveys and for the control and monitoring of security activities specified in a ship security plan</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p> <p>Legislative requirements relating to security are correctly identified</p> <p>Communications within the area of responsibility are clear and understood</p>

Column 1	Column 2	Column 3	Column 4
Competence	Knowledge, understanding and Proficiency	Methods for demonstrating competence	Criteria for evaluating competence
Maintain the conditions set forth in a ship security plan <i>(continued)</i>	Knowledge of security-related contingency plans and the procedures for responding to security threats or breaches of security, including provisions for maintaining critical operations of the ship/port interface, and including also working knowledge of those that may relate to piracy and armed robbery		
Recognition of security risks and threats	<p>Knowledge of security documentation, including the Declaration of Security</p> <p>Knowledge of techniques used to circumvent security measures, including those used by pirates and armed robbers</p> <p>Knowledge enabling recognition of potential security threats</p> <p>Knowledge enabling recognition of weapons, dangerous substances and devices and awareness of the damage they can cause</p> <p>Knowledge of crowd management and control techniques, where appropriate</p> <p>Knowledge in handling security-related information and security-related communications</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended

Column 1	Column 2	Column 3	Column 4
Competence	Knowledge, understanding and proficiency	Methods for demonstrating competence	Criteria for evaluating competence
Recognition of security risks and threats <i>(continued)</i>	Knowledge of the methods for physical searches and non-intrusive inspections		

Column 1	Column 2	Column 3	Column 4
Competence	Knowledge, understanding and proficiency	Methods for demonstrating competence	Criteria for evaluating competence
Undertake regular security inspections of the ship	<p>Knowledge of the techniques for monitoring restricted areas</p> <p>Knowledge of controlling access to the ship and to restricted areas on board ship</p> <p>Knowledge of methods for effective monitoring of deck areas and areas surrounding the ship</p> <p>Knowledge of inspection methods relating to the cargo and ship's stores</p> <p>Knowledge of methods for controlling the embarkation, disembarkation and access while on board of persons and their effects</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS Convention, as amended
Proper usage of security equipment and systems, if any	<p>General knowledge of various types of security equipment and systems, including those that could be used in case of attacks by pirates and armed robbers, including their limitations</p> <p>Knowledge of the need for testing, calibrating, and maintaining security systems and equipment, particularly whilst at sea</p>	Assessment of evidence obtained from approved instruction or during attendance at an approved course	<p>Equipment and systems operations are carried out in accordance with established equipment operating instructions and taking into account the limitations of the equipment and systems</p> <p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p>