

## Commonwealth of Dominica



## Office of the Maritime Administrator

- TO:** ALL SHIPOWNERS, OPERATORS OF MERCHANT SHIPS, MOBILE OFFSHORE DRILLING UNITS AND AUTHORIZED CLASSIFICATION SOCIETIES
- SUBJECT:** ISPS CODE INTERIM CERTIFICATION
- REFERENCE:** (a) SOLAS, Chapter XI-2  
(b) ISPS Code
- ATTACHMENTS:** Form of Company Security Officer's statement of ship's compliance with SOLAS Chapter XI-2 and ISPS Code requirements
- PURPOSE:** The purpose of this Safety Circular is to provide guidance to all the current and prospective owners and operators of the Commonwealth of Dominica flag vessels on ISPS Code interim certification.
- APPLICABILITY:** ISPS Code vessels, as follows:
- a) without International Ship Security Certificates, on delivery or prior to their entry or re-entry into service, registered with Commonwealth of Dominica;
  - b) upon transfer to the flag of Commonwealth of Dominica;
  - c) upon a Company assuming responsibility of the vessel not previously operated by that Company.

**PROVISIONS:****1 Definitions****1.1** *ISPS Code vessels* are vessels engaged on international voyages, as follows:

- .1 passenger vessels, including high-speed passenger craft;
- .2 cargo vessels, including high-speed craft, of 500 gross tonnage and upwards; and
- .3 mobile offshore drilling units.

## 2 Interim certification

- 2.1 Until the International Ship Security Certificate is issued for the ISPS Code vessels, an Interim International Ship Security Certificate can be issued for the purposes specified in applicability section above.
- 2.2 An Interim International Ship Security Certificate shall only be issued by Commonwealth of Dominica Deputy Maritime Administrator upon receiving a Ship Security Plan for the vessel and a Company Security Officer's statement of vessel's compliance with SOLAS Chapter XI-2 and ISPS Code requirements.
- 2.3 The form of the statement referred to in section 2.2 is attached in Annex to this Safety Circular.
- 2.4 The documents referred to in section 2.2, together with an application for interim certification should be sent to the Office of Deputy Maritime Administrator Commonwealth of Dominica, 32 Washington Street, Fairhaven, MA 02719, USA.
- 2.5 For record-keeping purposes the Plans should be also sent in an electronic format to the following address: [registration@dominica-registry.com](mailto:registration@dominica-registry.com)
- 2.6 An Interim International Ship Security Certificate shall be valid for 2 months, or until the full-term International Ship Security Certificate is issued, whichever comes first, and may not be extended above the period exceeding 6 months from the initial date of issue.
- 2.7 A full-term International Ship Security Certificate shall be issued for the vessel in accordance with the procedure specified in Safety Circular no. CD-MSC 05-04.

## 3 Fees

- 3.1 The fee for review and approval of Ship Security Plan by the Office of the Deputy Maritime Administrator is USD \$1000.00. The fee is payable upfront. The receipt of payment should be sent along with the Plan. In addition, there is a USD \$500.00 fee to issue an Interim International Ship Security Certificate and subsequently an extended International Ship Security Certificate. Fees and charges by class societies for their verification surveys on behalf of the Office of the Deputy Maritime Administrator are set by the class societies.

- end -

Annex: CDVR–2024 *Form of Company Security Officer's statement of ship's compliance with SOLAS Chapter XI-2 and ISPS Code requirements*



## Commonwealth of Dominica Office of the Maritime Administrator

### Company Security Officer's statement of ship's compliance with SOLAS Chapter XI-2 and ISPS Code requirements

Name of Ship	Call Sign	Port of Registry	Gross Tonnage	IMO Number	Type of Ship

Name and Address of Owner/ Registered owner identification number	Name and Address of Company/ Company identification number	Name and contact details of Company Security Officer

I hereby affirm that:

- .1 the ship security assessment for the captioned vessel, required by Part A of the ISPS Code has been completed,
- .2 a copy of the ship security plan meeting the requirements of chapter XI-2 and part A of the ISPS Code is provided on board, has been submitted for review and approval, and is being implemented on the ship;
- .3 the ship is provided with a ship security alert system meeting the requirements of SOLAS regulation XI-2/6, if required,
- .4 necessary arrangements have been established, including arrangements for drills, exercises and internal audits, through which the company security officer is satisfied that the ship will successfully complete the required verification in accordance with section 19.1.1.1 of Part A of the ISPS Code, within 6 months;
- .5 arrangements have been made for carrying out the required verifications under section 19.1.1.1 of Part A of the ISPS Code;
- .6 the master, the ship's security officer and other ship's personnel with specific security duties are familiar with their duties and responsibilities as specified in Part A of the ISPS Code; and with the relevant provisions of the ship security plan placed on board; and have been provided such information in the working language of the ship's personnel or languages understood by them; and
- .7 the ship security officer meets the requirements of Part A of the ISPS Code.

**Company Security Officer**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*