



## Recognition of non Maltese Certificates of Competence for Service on Maltese Ships

### Merchant Shipping Notice 92

*Notice to Shipowners, Ship Operators and Managers,  
Masters, Owners' representatives and recognised organizations*

*This notice complements regulation 8 of  
the Merchant Shipping (Training and Certification) Regulations, 2001*

*This notice revokes MSD notice 43*

The *International Convention on Standards of Training, Certification and Watchkeeping 1978*, as amended, requires that all officers serving on board seagoing ships and holding certificates of competence not issued by the flag Administration shall hold an endorsement attesting recognition by that Administration of their certificate of competence. The validity of an endorsement certificate is closely linked to the validity of the certificate of competence both of which have to be revalidated every five years by the respective issuing Administration. The endorsement certificate together with the relevant certificate of competence must be carried on board at all times. The *Merchant Shipping (Training and Certification) Regulations, 2001* provide for the issue, under certain conditions, of endorsements attesting the recognition of non Maltese certificates of competence.

Applications for endorsement certificates for officers serving on Maltese ships shall be submitted to the Merchant Shipping Directorate on the enclosed form, either by the seafarer or by the company employing the seafarer. Applications shall be accompanied by such documents as may be prescribed on the application form; these include:

- *copy of certificate of competence and endorsement attesting the issue of the certificate (certificate of endorsement may be incorporated in the certificate of competence);*
- *if GMDSS endorsement is required, copy of the GMDSS certificate;*
- *if a chemical, gas or oil tanker endorsement is required:  
copy of the familiarisation course completion certificate, and  
copy of the chemical, gas or oil tanker training certificate as the case may be;*
- *copy of valid Passport or Seaman's Record Book or official Identity Card (proof of identification showing details of applicant);*
- *one passport size colour photograph (JPG Format if transmitted by email) Photographs are to be taken in full face, printed on a photographic paper and should be of clear exposure;*
- *copy of valid Medical Fitness Certificate issued in accordance with ILO Convention No. 73 and STCW 78, as amended;*
- *relative fee of €60 (New Business/Renewal), Re-Issue/Lost, €30 (as from 1 June 2011);*
- *to apply for a lost endorsement certificate, kindly file all the above documents, together with a declaration signed by applicant officer/manager/shipowner, attesting that the certificate has been lost;*
- *the applicant shall be informed if one of the above requirements is not filed. Application would be discarded within 15 days from request if the missing requirements are not submitted;*
- *if secure delivery by courier is required, additional €25.*

Applications should be sent either by email in PDF format to [applica.stcw@transport.gov.mt](mailto:applica.stcw@transport.gov.mt) or by registered mail, courier or through the ship owner's local representative addressed to the Directorate. Requests for submission of applications at a Maltese Embassy or a Maltese Consulate may be considered on a case by case basis.

An officer may be accepted to serve on board Maltese ships without an endorsement certificate for a maximum period of three months, provided that the initial application has been submitted to the Directorate. An acknowledgement of application confirming receipt of the completed application shall serve as proof of application for an endorsement. The Acknowledgement however, shall not replace the endorsement certificate issued by the Directorate.

Merchant Shipping Directorate

27 May 2011

**Application for an endorsement attesting the recognition of a certificate of competency for service on a Maltese registered ship under the provisions of the STCW 78 Convention as amended**



Transport Malta

Merchant Shipping Directorate

Transport Malta, Malta Transport Centre, Marsa MRS1917, Malta Tel: +356 21250360 Fax: +356 21241460 E-Mail: applica.stcw@transport.gov.mt

**MS Notice No 92 refers**

Type or PRINT in ink throughout

**For Official Use**

Application No:

Cash Sale / Invoice Number:

1. Particulars of Seafarer		
Surname (Family Name)	First Name	Second Name
Country of Birth	Date of Birth (dd/mm/yyyy)	Nationality
2. Particulars of Certificate of Competency		
(Tick where applicable) Deck Reg <input type="checkbox"/> II/1 <input type="checkbox"/> II/2 <input type="checkbox"/> II/3 Engine Reg <input type="checkbox"/> III/1 <input type="checkbox"/> III/2 <input type="checkbox"/> III/3 Radio Reg <input type="checkbox"/> IV/2	Issuing Authority	Certificate Number
	STCW Capacity	Last STCW re-validation date
Limitations (if any) Eg: wear corrective lenses; not valid for ARPA equipped vessels / passenger ship / ro-ro passenger ships etc		
3. Type of Application		
New Application <input type="checkbox"/>	If you are a current holder of an Endorsement Certificate, please indicate certificate number.	
4. Capacity in which the officer is required to sail (Tick where applicable)		
Master <input type="checkbox"/>	Chief Mate <input type="checkbox"/>	OOW Nav. <input type="checkbox"/>
Chief Engineer <input type="checkbox"/>	Second Engineer <input type="checkbox"/>	OOW Eng. <input type="checkbox"/>
		Radio Officer <input type="checkbox"/>
5. Contact Details		
Company Name		Address
Contact Person	Contact Number	E-Mail
Address where endorsement certificate is to be forwarded		
Date	Customer Code	Signature of Applicant (Please keep your signature within the box and sign without touching any of the box lines)
6. The following declaration should be completed and signed by a responsible person bearing in mind the requirements of Reg I/14 of the STCW Convention 1978 as amended		
The undersigned declares that the officer whose personal details are shown on this application form, is proficient in spoken English to a standard sufficient for service on a Maltese ship, and that he/she can use manuals, documents, and other material written in English, necessary for the functions to be performed on board and which are published or printed in English. He/she can also understand instructions and orders given in English.		
Name in full	Position held	Signature
7. Applicant's supporting documents required with application		
<input type="checkbox"/> Certificate of Competence and accompanying STCW endorsement <input type="checkbox"/> GMDSS certificate and accompanying STCW endorsement (if applicable) <input type="checkbox"/> Medical Fitness Certificate (ILO 73 and STCW 78 compliant) <input type="checkbox"/> Passport/ Identity Card / Seaman Book (showing personal details of applicant as per those entered on the Application form) <input type="checkbox"/> Tanker Certificates and accompanying STCW endorsement (if applicable) <input type="checkbox"/> Passport size colour photograph Relative fee: <input type="checkbox"/> €60 or <input type="checkbox"/> €85 including courier delivery – telegraphic transfer reference/draft number _____		
8. Kindly fill in all details if paying by credit card		
<input type="checkbox"/> American Express	<input type="checkbox"/> Diners Club	<input type="checkbox"/> Electron
<input type="checkbox"/> Maestro	<input type="checkbox"/> Master Card	<input type="checkbox"/> Visa
Card Number		Expiry Date
Card Holder's Name	Signature	